

***Rowland Unified School District
1830 S. Nogales Street, Rowland Heights, CA 91748***

***2012 MEASURE R BOND
UNADOPTED MINUTES OF THE
CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING NO. 01***

Tuesday February 04, 2014

PRELIMINARY SECTION

CALL TO ORDER

The regular meeting of the Citizens' Bond Oversight Committee was called to order at 6:35 p.m. by Dr. Kimo Morris, at the District Office, Board Room, which is located at 1830 Nogales St.; Rowland Heights, CA 91748.

ROLL CALL

MEMBERS PRESENT

Dr. Kimo Morris, Committee Chairperson
Ms. Connie Miranda
Mr. Robert Padilla
Mr. Gilbert Aceves – Applying member

MEMBERS ABSENT

Mrs. Josefina Baello
Dr. Nimesh Ladhawala
Dr. Theodore Ebenkamp, Committee Vice-Chairperson
Mr. Ron Moreno

*A Quorum was not established.

STAFF MEMBERS

Mr. Ruben P. Frutos, Superintendent
Ajay Mohindra – Interim Assistant Superintendent for Administrative Services
Mr. Stuart Moe, Director Facilities
Mr. Marcos Rodriguez, Construction Coordinator

OTHERS PRESENT

Mr. David Medcalf, Erickson-Hall, Program Manager
Mr. Bob Lathrop, Erickson-Hall, Project Manager

FLAG SALUTE

Dr. Kimo Morris

I. **APPROVAL OF MINUTES**

Minutes

This was the first meeting of the 2012 CBOC Committee, there were no previous minutes.

II. **INTRODUCTION**

Minutes

Mr. Frutos welcomed Committee members and attendees introduced themselves. Mr. Aceves, applying member, shared his background in construction and involvement with the NHS Football boosters.

III. **PROGRAM MANAGEMENT REPORT**

Minutes

Presented at the time of the meeting orally by Erickson-Hall, Mr. Medcalf and Mr. Lathrop provided current information for the following:

- a. Program Update
- b. Financial Report
- c. Project Expenditure Report
- d. Upcoming Projects

There were no questions on the Program Management report.

IV. **FINANCIAL STATEMENT**

Minutes

The Committee received the Quarterly Financial Statement that was presented with the Program Management Report for filing.

V. **STAFF/COMMITTEE OTHER**

Minutes

The following topics were discussed:

A. Rowland HS Revival:

Ajay Mohindra shared the Rowland HS Revival is currently in the final stages of design. The design process is currently on track for a summer 2014 submission to DSA for review and approval.

Mr. Aceves asked if the Principals attend the weekly construction meetings. Mr. Rodriquez stated that the District has employed a linear approach to the Bond projects to avoid project delays caused by direct site administration correspondence with the general contractors. The District Construction Managers are the point of contact for the Principals to keep them informed of any potential impact to the campus from the ongoing construction. The principals then in turn communicate with the site staff.

B. 2012 Bond Measure

Mr. Frutos shared the first series of 2012 Bonds (\$50 Million) have been sold and funds received. Additionally the District is currently going through an RFQ (Request for Qualifications) process to establish a Board approved pool of Architectural firms for the upcoming 2012 Bond projects.

C. Site safety

Dr. Morris shared he had heard there were some safety concerns in relation to the construction at Nogales HS and a report that a student had been injured. Mr. Rodriguez stated the Districts construction team had looked into the claim and found there was no connection to the construction. Mr. Rodriguez added the construction site is completely segregated for the Staff and Students by fencing.

Mr. Frutos shared the District’s Risk management had also looked into the injury claim. It was discovered that the injury occurred on a playing field and was not related in any way to construction.

Ms. Miranda inquired regarding environmental concerns on the Nogales HS project. Mr. Rodriguez shared the District has an onsite environmental consultant that monitors those issues. In addition to monitoring interior areas (which are completely enclosed and isolated) where material removal is taking place, the District has ongoing outside air monitoring as an added preventative measure, which exceeds the requirement for mitigating environmental concerns.

VI. **ADJOURNMENT**

Motion made by: Mr. Robert Padilla

Seconded by: Ms. Connie Miranda

Votes

Dr. Kimo Morris	Yes
Ms. Connie Miranda	Yes
Mr. Robert Padilla	Yes

Approved.

Meeting adjourned at 7:24 p.m.

Approved _____
Date

Mr. Ruben P. Frutos, Superintendent of Schools
and Acting Secretary to the Citizens’ Bond
Oversight Committee